

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERD BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

PROJECTION	QUANTITY	ADVANCED RATE	REGULAR RATE
LCD PROJECTOR		\$480	\$480
TRIPOD SCREEN		\$95	\$95
HDMI CABLE		\$32	\$32

MONITOR	QUANTITY	ADVANCED RATE	REGULAR RATE
24" MONITOR (table stand only)		\$215	\$215
55" MONITOR		\$725	\$725
FLOOR STAND (for 55" or higher)		\$80	\$80

AUDIO	QUANTITY	ADVANCED RATE	REGULAR RATE
SMALL COMPUTER SPEAKERS		\$45	\$45
12"-15" POWERED SPEAKER		\$120	\$120
TRIPOD SPEAKER STAND		\$32	\$32

INTERNET	QUANTITY	ADVANCED RATE	REGULAR RATE
SIMPLE WI-FI CONNECTION		\$20	\$20
HARD LINE CONNECTION		\$190	\$190

POWER	QUANTITY	ADVANCED RATE	REGULAR RATE
EDISON AC CORD		\$21	\$21
POWER STRIP		\$21	\$21

MISCELLANEOUS	QUANTITY	ADVANCED RATE	REGULAR RATE
LAPTOP		\$230	\$230
FLIPCHART PACKAGE		\$76	\$76

If You Are Experiencing Technical Difficulties On Site,
 Please Contact Encore At 410-385-1302

